

Peter D. Griffin

11924 East Nevada Circle
Aurora, CO 80012
303.361.0931
Peter_Griffin@dpsk12.org

Professional Experience

1996 - present

Computer Magnet Director and Teacher of Business and Computers at George Washington High School, Denver, CO. Career and Technology Department Chair, Denver Public Schools Perkins Advisory Board Chair.

Technical Duties: Designed and installed numerous computer labs including bulk wiring, workstation setup, and server implementation. Serviced and repaired workstation and server problems.

Skills: Oversee business department of eleven teachers, the technology committee, and the Tech Prep Coordinator. Coordinated and implemented 5-year school-wide technology plan, including the adoption of student and teacher technology standards, computerized attendance, grades, and e-mail.

Courses Taught:

- Keyboarding I
- Computer Survey
- Multimedia I
- Web Design I
- Keyboarding II
- Business Management
- Multimedia II
- Web Design II

Multimedia courses focus on basic design, print (Photoshop 5.5), audio (Wave Editor), video (Adobe Premier 5.0, Ulead Video Editing 5.2), systems/project development, presentations, career development skills (resume, cover letter, and interviews), and Multimedia authoring (Authorware 5.0). The advanced course further develops these skills. Examples include CD ROM on African-American History, American presidents, Educational Movies, and a remediation CD for the math department. Students dominate local, state, and national multimedia competitions.

Web Design courses focus on Web Design, HTML Code, Web Authoring (Macromedia Dreamweaver 3.0), Basic Photo Editing (Photoshop 5.5), Web Animation (Flash 5), and basic Java script. Students complete and post academic related projects. Students dominate local, state, and national multimedia competitions.

- 1995 **MIS Support Technician** for the City of Arvada, Arvada CO.
Managed help desk support for over 450 city employees for software, hardware, and networking needs. Taught Word Perfect classes.
- 1993 - 1995 **Project Manager/Systems Analyst** for the Office of Financial Aid at the University of Colorado at Boulder. Managed the technical aspects of the design and implementation of the Federal Direct Lending Program. Supervised programming staff.
- 1990 - 1993 **Systems Support Analyst** for USA Group, Indianapolis, IN.
Responsible for the design, development, and implementation of four modules of USA Group's new servicing system. Responsible for training end-users on new systems and acted as a liaison between internal users and internal Information Services personnel.
- 1989 **Assistant to the Controller** for International Child Care, Port-au-Prince, Haiti. Assisted the controller with year end audit activities, database project, and other duties as assigned.

Education

- 2000 **Anticipated M.A. Education/Information and Learning Technologies**
University of Colorado at Denver, Denver, CO
- 1996 **Teacher Licensure/Business, High Honors**
Colorado State University, Ft. Collins, Colorado
- 1989 **B.S. Business /Systems**
Taylor University, Upland, Indiana
- 1987 **A.A.S. Electrical Technology**
Purdue University, West Lafayette, Indiana

Related Skills & Professional Activities

- Adobe Photoshop 5.5
- Adobe AfterEffects 4.1
- Macromedia Authorware 5.0
- Macromedia Flash 4.0
- Novell 5.0
- Adobe Premiere 5.0
- Ulead Media Studio 5.2
- Macromedia Dreamweaver 3.0
- Windows NT & 2000 Server
- Norton Ghost/Enterprise Ed.
- DPS Perkins Advisory Board Chair
- Federal Technology Grant Reader
- Letter of Appreciation from Mayor Webb
- CSU Deans List
- Anne Frank Contest Teacher of Recognition